

## Compton Village Hall - Risk Assessment 24-02-23

What are the hazards?	Who might be harmed and how?	What are we doing to reduce the risk?
<p>Slips, trips, falls</p> <p>eg stairs, uneven surfaces, wet floors.</p>	<p>Users of the Hall may suffer injuries.</p> <p>Risk of sprains, fractures, bruising etc.</p>	<p>Outside areas well lit.</p> <p>Wet spillages mopped up straight away (equipment readily to hand). Wet floor sign available. Entrance mats to absorb wet from outside. No storage in corridors</p>
<p>Work at Height</p> <p>eg changing light bulbs, cleaning windows, putting up decorations, drama group rigging.</p>	<p>Contractors, volunteers, users, amateur drama group.</p> <p>Risk of injury, possibly serious.</p>	<p>Appropriate step ladders and ladders available. Hall users know they are responsible for using the stepladders safely. Hall committee and contractors know how to use steps/ladders safely.</p> <p>Amateur drama group carry out their own risk assessments for their specific tasks.</p>
<p>Hazardous substances</p> <p>eg cleaning products, paint</p>	<p>Cleaning contractor/others.</p> <p>Risk of skin reaction, eye damage breathing problems.</p>	<p>Cleaning equipment provided. Cleaners trained and follow instructions.</p> <p>Cleaning products stored in designated cupboard.</p>
<p>Electricity</p>	<p>All users risk electric shock or burn from faulty equipment or installation.</p>	<p>Fixed installation checked every five years by qualified electrician.</p> <p>Repairs carried out by qualified electrician.</p> <p>Portable equipment tested annually.</p> <p>Hall users are responsible for any equipment they bring into the Hall.</p>
<p>Stored Equipment</p>	<p>Risk of injury from falling stack.</p>	<p>Clear instructions about stacking chairs and tables posted in the Hall.</p>
<p>Manual Handling</p>	<p>Users may suffer back pain or other injury if they lift objects that are heavy or awkward.</p>	<p>Chair trolley available for stacks of chairs.</p>
<p>Asbestos</p>	<p>Maintenance staff and others carrying out normal activities are at very low risk.</p>	<p>No asbestos has been identified in surveys (latest 2013). However it is possible that asbestos is present but covered.</p>
<p>Bouncy castles and similar hired in play equipment.</p>	<p>Users, in particular children, at risk of injury.</p>	<p>Users who hire in bouncy castles etc are required to follow the suppliers instructions for use and to obtain insurance cover.</p>
<p>Stage specific risks</p> <p>eg falling scenery/faulty lighting.</p>	<p>Amateur dramatic group/ audience members.</p>	<p>Amateur drama group carry out their own risk assessments for their specific tasks.</p>
<p>Fire - see separate Fire Risk Assessment</p>		